

Role description for a ... Unit Assistant



Item Code FS330052 Date May/04 Edition no 1

0845 300 1818

Title: Unit Assistant

Outline: Support the Explorer Scout Leader and Assistant Explorer Scout Leaders in the delivery of a Balanced Programme for the Explorer Scout Section.

Responsible for: As defined by Explorer Scout Leader

Responsible to: Explorer Scout Leader

Main Contacts: Explorer Scouts, parents / carers of the Explorer Scouts, Explorer Scout Leader, Assistant Explorer Scout Leader(s), other Unit Assistants, Explorer Scout Leader (Young Leader), District Explorer Scout Administrator and District Explorer Scout Commissioner.

Appointment Requirements: To understand and accept The Scout Association's policies, have a satisfactory CRB clearance, completion of Module 1, *Essential Information* and Module 3, *Tools for the Job (Section Leaders)* specific as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme. Those appointed to this position should be encouraged to look at other Modules relevant to their role description as agreed with the Explorer Scout Leader.

Main Tasks	Tasks Agreed with the Explorer Scout Leader
<ul style="list-style-type: none">• As defined by the Explorer Scout Leader• This could be anything that the Explorer Scout Leader agrees with the Unit Assistant	