

# Role description for an ... Explorer Scout Leader



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0845 300 1818

**Title:** Explorer Scout Leader

**Outline:** The ESL acts as the Section Leader for an Explorer Scout Unit. They are responsible for developing and providing quality Explorer Scouting in the Explorer Scout Unit and the District as a whole. This may be with the help of Assistant Explorer Scout Leaders, Unit Assistants and members of the Scout Fellowship

**Responsible for:** Explorer Scouts within the Unit, Assistant Explorer Scout Leaders, Unit Assistants and any other adults involved in the delivery of the programme

**Responsible to:** District Explorer Scout Commissioner

**Main Contacts:** DESC, DESA, Explorers, parents/carers of Explorers, Assistant Explorer Scout Leaders, Unit Assistants, ACC/AAC (Explorers), GSLs, Scout Leaders, CSNC, CSNA, District Executive Committee members, Explorer Scout Leader (Young Leader),

**Appointment Requirements:** To understand and accept The Scout Association's polices, have a satisfactory CRB clearance, completion of a wood badge, which includes the achievement of the Section Leader specific Modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme.

"General" Main Tasks	"Specific" Tasks Agreed with the DESC
<ul style="list-style-type: none"> <li>Delivering a Balanced Programme for the Explorer Scout Section taking into account needs interests and abilities of the Explorer Scouts within their Unit and the Explorers in the District as a whole. This should Include the opportunity to take part in the <i>Duke of Edinburgh's Award Scheme</i>.</li> </ul>	
<ul style="list-style-type: none"> <li>Agree responsibilities with Assistant Explorer Scout Leaders, taking into account when appropriate, the development of the individual's leadership potential</li> </ul>	
<ul style="list-style-type: none"> <li>The appointment of Unit Assistants with the approval of the DESC</li> </ul>	
<ul style="list-style-type: none"> <li>Agree responsibilities with Unit Assistants, taking into account when appropriate, the development of the individual's leadership potential</li> </ul>	
<ul style="list-style-type: none"> <li>Ensure the safe delivery of the programme in accordance with the requirements of the appropriate rules in Policy, Organisation and Rules (POR) that govern meetings, events, and other adventurous activities and the Young People First initiative</li> </ul>	

**The Scout Information Centre**

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email [info.centre@scout.org.uk](mailto:info.centre@scout.org.uk) [www.scoutbase.org.uk](http://www.scoutbase.org.uk)

<ul style="list-style-type: none"> <li>• Encourage every member of the Unit to attend at least one camp each year.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure that Explorer Scouts of their Unit have the opportunity to participate in all Explorer Scout activities within the District</li> </ul>	
<ul style="list-style-type: none"> <li>• Be responsible for the provision of the Moving On Award for Scouts working closely with the Scout Leader(s) and Group Scout Leader(s)</li> </ul>	
<ul style="list-style-type: none"> <li>• Actively co-operate with the County Scout Network Commissioner, Administrator and Scout Network Leaders to promote the Moving On award</li> </ul>	
<ul style="list-style-type: none"> <li>• Actively support and promote with Leader(s) of the Group(s) the achievement of the Group Awards with Explorer Scout's Assistance</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure accurate records are kept of the Explorer Scouts in the Unit, including home contact and medical details as well as the residential experiences and activities they attend, the awards and badges that they earn and the National Qualifications they achieve. All this must be done in accordance with the Data Protection Act 1998. These records must be passed on to the CSNA when the Explorer Scout reaches the age of 17 or prior to moving onto the Scout Network.</li> </ul>	
<ul style="list-style-type: none"> <li>• Attend meeting of the District Council, District Explorer Scout Meeting as well as other meetings of leaders at District and County level.</li> </ul>	
<ul style="list-style-type: none"> <li>• Attend meetings of Group(s) Council and Group(s) Executive Committees if specified in the Unit's Partnership Agreement(s).</li> </ul>	
<ul style="list-style-type: none"> <li>• To carry out self review.</li> </ul>	
<ul style="list-style-type: none"> <li>• Work with Training Adviser to complete Adult Training.</li> </ul>	
<ul style="list-style-type: none"> <li>• Make and retain relationships with parents / carers of the Explorer Scouts.</li> </ul>	
<ul style="list-style-type: none"> <li>• Follow the Districts financial procedures which must be in accordance with POR.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure each Explorer Scout in the Unit has a Mentor.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure Certificates of Achievements are completed annually.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure that all Unit Members have input into the programme and are able to review it, through the formation of a Unit Steering Committee of Explorer Scouts.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ensure those Explorer Scouts who want to have the opportunity to participate in the Young Leaders' Scheme</li> </ul>	