

Role description for a ... District Commissioner



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0845 300 1818

Title: District Commissioner (DC)

Outline: Responsible for leading the Scout District: ensuring that the District provides good quality Scouting for young people, developing Scouting in the District, promoting and maintaining the policies of the Association within the District and proactively managing adults in the District.

Responsible for: Group Scout Leaders, District Explorer Scout Commissioner, Deputy District Commissioner, Assistant District Commissioners, District Scouters, District Advisers, Nights Away Advisers, District Media Development Manager. The District Commissioner is indirectly responsible for all adults in the Scout District.

Responsible to: County Commissioner (CC)

Main Contacts: Deputy District Commissioner, Assistant District Commissioners, District Explorer Scout Commissioner, members of the District Executive Committee and its sub-committees, Group Scout Leaders, County Commissioner, Assistant County Commissioners, County Scout Network Commissioner, County Training Manager, Local Training Manager, Field Development Officers, Members of the local Community, Schools and other Youth Organisations.

Appointment Requirements: To understand and accept The Scout Association's policies, have a satisfactory CRB clearance. The Completion of a wood badge, which includes the achievement of the Manager specific modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme. Eligible for Charity Trustee Status.

"General" Main Tasks	"Specific" Tasks Agreed with the County Commissioner
<ul style="list-style-type: none"> ▪ Act as the "line manager" for Group Scout Leaders, Deputy District Commissioner, Assistant District Commissioners, District Explorer Scout Commissioner and District Leaders. 	
<ul style="list-style-type: none"> ▪ Ensure that the quality level of Scouting being delivered throughout the Scout District is adequate and that all leaders are supported in carrying out their tasks. 	

The Scout Information Centre

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<ul style="list-style-type: none">▪ Ensure that adequate procedures are in place and followed to ensure that all activities and meetings in the District are safe and follow the rules of the Association.	
<ul style="list-style-type: none">▪ Meet with Group Scout Leaders in the District to:<ul style="list-style-type: none">▪ discuss and agree matters of policy within the District;▪ devise the District development plan;▪ promote contact between Groups;▪ identify training and other requirements of the Groups;▪ keep the District Executive Committee advised of the financial and other resource requirements;▪ discuss common issues	
<ul style="list-style-type: none">▪ Meet with Assistant District Commissioners and District Explorer Scout Commissioner in the District to:<ul style="list-style-type: none">▪ plan and co-ordinate the support provided to Groups especially in respect of the District development plan;▪ devise individual plans and objectives;▪ keep the District Executive Committee advised of the financial and other resource requirements;▪ discuss common issues.	
<ul style="list-style-type: none">▪ Ensure that all adults working within the District are fit and proper persons to carry out the tasks given them (particularly involves working closely with the District Appointments Sub-committee).	
<ul style="list-style-type: none">▪ Nominate (annually) the District Chairman and certain other members of the District Executive Committee.	

<ul style="list-style-type: none"> ▪ Attend meetings of the District Executive Committee which exists to assist the District Commissioner and to cover administrative matters of the District (including: raising funds, insurance, assisting in the recruitment of Leaders and the maintenance of District property). 	
<ul style="list-style-type: none"> ▪ Encourage the effective working of the District Explorer Scout meeting and the District Patrol Leaders' Forum. 	
<ul style="list-style-type: none"> ▪ Promote good relations between Members of the Movement in the District and settle any dispute between them. 	
<ul style="list-style-type: none"> ▪ Promote the Scout District within the local community including establishing links with other youth organisations and schools . Build and maintain good relationships with the community. 	
<ul style="list-style-type: none"> ▪ Encourage the training of Members of the Movement as appropriate throughout the District. 	
<ul style="list-style-type: none"> ▪ Design, implement and review a District development plan involving the Group Scout Leaders, Deputy District Commissioner, Assistant District Commissioners, District Explorer Scout Commissioner and District Executive Committee. 	
<ul style="list-style-type: none"> ▪ Maintain effective communication with the local Scout Fellowships and other members of the community whose support could assist the District. 	
<ul style="list-style-type: none"> ▪ Attend County meetings to share information and issues with other District Commissioners, to report on the above tasks, and to participate in the formation of a County development plan. 	