

Role description for a ... County Commissioner



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0845 300 1818

Title: County Commissioner (CC)

Outline: Responsible for leading the Scout County: ensuring that the County provides good quality Scouting for young people, developing Scouting in the County, promoting and maintaining the policies of the Association within the County and proactively managing adults in the County.

Responsible for: District Commissioners, Deputy County Commissioners, Assistant County Commissioners, County Network Scout Commissioner, County Training Manager, County Scouters, County Advisers, County Media Development Manager.

Responsible to: Chief Commissioner

Main Contacts: Deputy County Commissioners, Assistant County Commissioners, County Chairman, County Network Scout Commissioner, members of the County Executive Committee and its sub-committees, District Commissioners, County Training Manager, Local Training Managers, Field Development Officers, Members of the local Community, Schools and other Youth Organisations.

Appointment Requirements: To understand and accept The Scout Association's policies, have satisfactory CRB clearance. The completion of a Wood Badge, which includes the achievement of the Manager specific modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme. Eligible for Charity Trustee Status.

| "General" Main Tasks | "Specific" Tasks Agreed with the Chief Commissioner |
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| <ul style="list-style-type: none"> ▪ Act as the "line manager" for District Commissioners, Deputy County Commissioner, Assistant County Commissioners, County Scout Network Commissioner, County Training Manager and County Leaders. | |
| <ul style="list-style-type: none"> ▪ To ensure that the delivery of Scouting throughout the Scout County maintains an adequate quality level and that all adults are supported in carrying out their tasks. | |
| <ul style="list-style-type: none"> ▪ Ensure that adequate procedures are in place and followed to ensure that all activities and meetings in the County are safe and follow the rules of the Association. | |

The Scout Information Centre

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| <ul style="list-style-type: none">▪ Meet with District Commissioners in the County to:<ul style="list-style-type: none">▪ discuss and agree matters of policy within the County;▪ devise and manage the County development plan;▪ promote contact between Districts;▪ identify requirements of the Districts;▪ keep the County Executive Committee advised of the financial and other resource requirements;▪ discuss common issues | |
| <ul style="list-style-type: none">▪ Meet with Deputy / Assistant County Commissioners, County Training Manager and County Scout Network Commissioner in the County to:<ul style="list-style-type: none">▪ review the progress, standards and effectiveness of programmes in the County;▪ plan and co-ordinate the support provided to Districts, including visits, especially in respect of the County development plan;▪ keep the County Executive Committee advised of the financial and other resource requirements;▪ plan the provision of adult training and special needs;▪ discuss common issues. | |
| <ul style="list-style-type: none">▪ Ensure that all adults working within the County are fit and proper persons to carry out the tasks given them (particularly involves working closely with the County Appointments Sub-committee). | |
| <ul style="list-style-type: none">▪ make decisions particularly in the case of disagreements and disputes between District Commissioners and District Scout Councils | |
| <ul style="list-style-type: none">▪ Defining the roles and responsibilities of any Deputy County Commissioners. | |

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| <ul style="list-style-type: none"> ▪ Nominate (annually) the County Chairman and certain other members of the County Executive Committee. | |
| <ul style="list-style-type: none"> ▪ Promote good relations between Members of the Movement in the County and settle any dispute between them. | |
| <ul style="list-style-type: none"> ▪ Attend meetings of the County Executive Committee, which exists to assist the County Commissioner and to cover administrative matters of the County. | |
| <ul style="list-style-type: none"> ▪ To promote the Scout County within the local community including establishing links with other youth organisations. Build and maintain good relationships with the community. | |
| <ul style="list-style-type: none"> ▪ Encourage the training of Members of the Movement as appropriate throughout the County. | |
| <ul style="list-style-type: none"> ▪ Design, implement and review the County development plan involving the District Commissioners, Deputy County Commissioners, Assistant County Commissioners, County Scout Network Commissioner and County Executive Committee. | |