

SUBSCRIPTIONS RECORD



SECTION:

FINANCIAL YEAR:

TERM:

Registered Charity – No.

NAME	DATE AMOUNT		DATE AMOUNT		DATE AMOUNT		DATE AMOUNT		DATE AMOUNT		DATE AMOUNT		TOTAL	
		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		<input type="checkbox"/> CHQ <input type="checkbox"/> CSH		
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It is essential that this form is correctly completed, it is a legal requirement. This form is to be used for recording subscription payments, either paid in full or as lump sums. Weekly payments should be recorded on a weekly instalments form. Record the **amount, date & method** of payment.